

MARKS FAMILY

CHARITABLE TRUST

Monitoring Report

We ask all the organisations we fund and support to complete this monitoring report, on an annual basis. Our purpose is to be updated on any achievements: to learn from them, with a view to replicating them, if applicable. Also to better understand any obstacles, or challenges being faced.

Monitoring reports are due on the dates set out in your grant offer letter. We will be unable to make further grants, unless we receive a monitoring form as agreed. If you have any queries, please email info@themarksfamilycharitabletrust.com for more information.

Organisation Name:	<input type="text"/>	Contact Name:	<input type="text"/>
Organisation Address:	<input type="text"/>	Contact Job Title:	<input type="text"/>
Organisation Website:	<input type="text"/>	Contact Email:	<input type="text"/>
UK Registered Charity No:	<input type="text"/>	Contact Telephone:	<input type="text"/>

-
1. Please attach a copy of your Final Year Reports, or Company Accounts
 2. You are also welcome to include any details of the past year's work, for example case studies, testimonials, or photographs
-

Please outline a general update/ progress over the past year, since funds were granted

Is the project meeting its objectives? Please reflect upon any achievements/ or challenges (or both)

Please confirm if the grant has been spent, or what % has been spent if there is any specific shortfall

If we are continuing to fund your project into the following year, please outline key goals, objectives and goals for the year ahead

Have there been any changes across your organisation since the grant was received? This might include board changes, staff changes, new partnerships, financial situation, or a particular event

Please confirm if there has been any incident reported to the Charity Commission, or any other regulatory body about your Organisation?

Yes No

If Yes please detail below

Finally, any additional comments, or thoughts

Date of Request:

Signature: